

**MEETING: STANDARDS COMMITTEE**  
**VENUE: Meeting Room 3, County Hall, Northallerton**  
**DATE: Monday, 2 February 2009 at 10.30 am**

### Business

1. Minutes of the meeting held on 1 December 2008. **(Pages 1 to 6)**
2. Public Questions or Statements.

Public access to the meeting. Members of the public have a right to attend any meeting of the Council, its Committees (or Sub-Committees, if any) held in public or that part of the proceedings which are held in public; have access to any public report or other public papers and to ask questions or make statements relating to the business of that body subject to:-

- Notice having been given of the question or statement and the Member to whom it is addressed at least 3 working days before the meeting; and
- No member of the public being entitled to speak for more than 3 minutes.

3. Requests for Dispensations– Report of the Monitoring Officer. **(Pages 7 to 29)**
4. Complaint Assessment Procedure – Report of the Monitoring Officer. **(Pages 30 to 58)**
5. Standards Training Plan 2009 – Report of the Monitoring Officer. **(Pages 59 to 63)**
6. New Member Induction – Report of the Monitoring Officer. **(Pages 64 to 69)**
7. Member and Officer Code of Conduct Consultation Paper – Report of the Monitoring Officer.  
**(Pages 70 to 74)**
8. Independent Member Appointment – Report of the Monitoring Officer.  
**(Pages 75 to 76)**
9. Corporate Complaints and Compliments – Report of the Monitoring Officer.  
**(Pages 77 to 83)**
10. Complaints and Findings/Guidance from the Standards Board – Report of the Monitoring Officer.  
**(Pages 84 to 85)**

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11. Standards Bulletin – Report of the Monitoring Officer. **(Pages 86 to 90)**

12. Standards Committee Work Programme 2009 – Report of the Monitoring Officer. **(Pages 91 to 98)**

13. Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

CAROLE DUNN  
Assistant Chief Executive (Legal and Democratic Services)

County Hall  
NORTHALLERTON

23 January 2009  
SML/RAG

**NOTES:**

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) Tea and coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.

- (c) Lunch will be available.

- (d) **EMERGENCY PROCEDURES FOR MEETINGS**

**FIRE**

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 3 this is the staircase outside Meeting Room 3 or the staircase opposite the main entrance. Once outside the building please proceed to the fire assembly point outside the main entrance.

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

**ACCIDENT OR ILLNESS**

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.



# STANDARDS COMMITTEE

1.

## Membership

COUNTY COUNCILLORS - (6)		
1.	JEFFELS, David	Conservative
2.	MARSHALL, John W	Liberal Democrat
3.	MARSHALL, Brian	Labour
4.	SEYMOUR, Caroline	Liberal Democrat
5.	SNOWBALL, Jim	Labour
6.	SOWRAY, Peter	Conservative
MEMBERS OTHER THAN COUNTY COUNCILLORS - (3)		
VOTING		
1.	DAGLISH James	Independent Member (to 2009)
2.	FLEMING Ms Gillian	Independent Member (to 2011)
3.	HOLT, Ms Janet	Independent Member (to 2011)
4.	CRONIN, Henry	Independent Member (16.12.2008 to 2012)
TOTAL MEMBERSHIP - (10) QUORUM - (3) including one Independent		

## 2. Substitute Members

1.	FLETCHER, John	Conservative
2.	LLOYD-WILLIAMS, David	Liberal Democrat
3.	Vacancy	Labour

Note: The Standards Committee is not subject to the rules on political balance.

## TERMS OF REFERENCE

As set out in Article 9.03 of the Constitution